

CIRCULAR FOR PARENTS**Ref No:** Cir/RBS/2022-23/No. 22**Date:** 12/07/2022**To:** Parents (Class 1-Satellite, Class 1 to Class 10 Santej)**From:** The Principal**Subject:** Important Updates regarding Monsoon Closures, Online Schooling, Home-School Communication**Attachment/s:** Online Schooling- Google Meet Links

Dear Parents,

We are happy to see our students settling well into their regular schooling routine and enjoying a new learning journey of the new academic year.

Keeping in view some recent challenges, we would like to share some important updates related to monsoon-related school closures, online schooling and process for home-school communication.

A) Monsoon Related School Closures

- From time to time, schools may be required to shut physical operations in case of heavy rains and waterlogging. As a school, we would be highly vigilant during such situations and try to take a balanced decision keeping in view student safety while minimizing the academic loss.
- Please note that in case of monsoon related school closures, parents would be informed latest by 6:00 am on that particular day through WhatsApp. We would refrain from making earlier decisions to avoid unnecessary school closures since many times the situation improves by morning.

B) Online Schooling

- The last two years of pandemic have taught us that learning never stops. Students can continue learning online even when the school does not function physically.
- Therefore, we would like to keep a provision of running the school online during monsoon related school closures or if any other similar situations require physical school closures in the future.
- Please note that following to support us in this process:
 - **Ensure that your child is able to access** a device (smartphone/tablet/laptop/desktop) and stable internet on the days of online schooling.
 - **Online classes** would follow the **same timetable** as the physical school Timetable.
 - Classes would be conducted on the **Google Meet** platform.
 - Students would need to use their **Gsuite Email id** (Google Email id provided by the school) to access these classes.

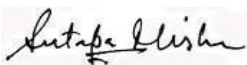
- All classes would be conducted using the **Google Meet link** accessible from the “HRT Google Classroom” (Parents can also refer this document for the Class-wise Google Meet links: <https://bit.ly/3PLJv3>)
- Video recordings of these classes will not be available for later viewing this year.
- Please ensure that you and your child are **familiar** with the timetable and usage of Google Meet as a platform.
 - Homeroom teachers will also orient students in the school about this process.
 - For any technological assistance, you can get in touch with our IT manager through the front desk counselor well in advance so that you can avoid last minute panic in case of sudden online schooling.

C) Home-School Communication

- Many parents have enquired about the process of communicating with the teachers in absence of an almanac. Please note the following in this regard.
- **Google Classroom (GC)** will be the primary mode of asynchronous communication between the teacher and parents (as a substitute for almanac). Parents can send a private comment to the Homeroom teacher on the HRT GC and to any subject teacher using the respective subject GCs.
- For telephonic communication, parents can connect with teachers through the front desk counselor as before.
- Teachers will also ensure that all required information is **posted in the written form on the Google Classroom** so that students don't need to verbally remember and relay the information home (Administrative information will be shared with parents through Whatsapp).
- We are also working on creating a **newly designed student almanac** which will have pages for students to take important notes for home. Until then, students will be oriented on where they can take these notes, if and when needed.

We hope that this circular clarifies some important points for a smooth schooling experience. Please do not hesitate to share further feedback or clarifications through the front desk counselor.

Best regards,



Sutapa Mishra

Principal

Redbricks School