

**Ref No-** Cir/RBS-KG/2018-19/No.28

Date: 29/03/2019

**To: Parents (Senior KG)**

**From: The Principal**

**Subject: Application for Class-1 Admission**

Dear Parents,

We are happy to announce the opening of 2019-20 admissions in **Class 1 Satellite and Santej**, for our current batch of Sr. KG. students.

Parents who are interested in enrolling their child in Class 1 Satellite/Santej Campus are requested to take note of the following important dates and steps to be followed for the same.

1. **01<sup>st</sup> April 2019 to 05<sup>th</sup> April 2019**: Parents need to submit the attached application to the Counselor, Redbricks Satellite, expressing the desire to take admission for your child in Class 1. All applications should mention the campus of preference (Satellite/Santej).
2. **10<sup>th</sup> April 2019** : The school will announce the final list of students allotted seats to Class 1, Satellite Campus/ Class 1, Santej Campus.

This list is finalized after the admissions committee reviews applications received. *Criteria for considering applications to Redbricks Satellite Campus include – distance of child's home from the school, family conditions, financial conditions, health conditions (if any). The committee will also take into account intent to continue school in Santej from Class 2 onwards.*

*As we also have new admission requests, we urge parents to ensure that their application with choice of campus is made to us by 05<sup>th</sup> April. This will help us to prioritize allocation of seats for current students at the parents' campus of preference.*

*In case you wish to have a discussion in connection with the above, our counselors would be happy to arrange a meeting with the pre-school/primary school principal.*

**With warm regards,**

*S. Chakraborty*

*Mrs. Sharmistha Chakraborty*

Principal – Redbricks Early Years Centre and Pre-school  
Redbricks Education Foundation