

**CIRCULAR FOR PARENTS**

Ref No- Cir/RBS/2021-22/No. 43

Date- 14.09.2021

**To:** Parents (Class 7)**From:** The Principal**Subject:** End Semester-1 Examination

Dear Parents,

As we progress through another academic year in remote learning, we would like to thank you for your support, which has helped us to keep the zeal of teaching-learning on.

As a part of the assessment cycle, the school will be conducting the first- end semester exam for class 7-10 beginning from Thursday, September 23, 2021. Considering the current scenario and the remote learning we have tried to restructure the assessment pattern to accommodate the remote learning model.

Our sincere request to the parents to support the school by ensuring proper vigilance and counseling to all our students to refrain from any kind of academic dishonesty while taking the examination.

The assessment pattern will be as given below:

- 1) The exams will be conducted online in **two parts** (except for English Literature and Gujarati)  
Part A-Objective portion(using Google Form)  
Part B-Subjective portion(the question paper in pdf form will be uploaded on the subject GC and Handwritten test with PDF submission)
- 3) The exams will start sharp at 8:35 am. There will be a break of 15 min between Part A & Part B of the exam.
- 4) The maximum marks for each subject will be 50. The syllabus for the examination has been shared with the students through their respective Google Classrooms.
- 5) Please find below the date sheet along with other details:

ACADEMIC YEAR 2021-2022			
CLASS 7 - SUMMATIVE ASSESSMENT 1 - EXAM SCHEDULE			
Date	Day	Subject	Timings
20.09.2021	Monday	English Oral Aural	8:30 am to 11:30 am
23.09.2021	Thursday	English Literature	Full exam in one slot: 8:45 am to 10:15 am
24.09.2020	Friday	Chemistry	Part A-Objective portion: 8:40 am to 9:10 am Part B-Subjective portion: 09:40 am to 10:50 am
27.09.2021	Monday	History-Civics	Part A-Objective portion: 8:40 am to 9:10 am Part B-Subjective portion: 09:40 am to 10:50 am
28.09.2021	Tuesday	Physics	Part A-Objective portion: 8:40 am to 9:10 am Part B-Subjective portion: 09:40 am to 10:50 am

29.09.2021	Wednesday	Hindi	Part A-Objective portion: 8:40 am to 9:20 am Part B-Subjective portion: 09:50 am to 11:05 am
30.09.2021	Thursday	ICT	Part A-Objective portion: 8:40 am to 9:10 am Part B-Subjective portion: 09:40 am to 10:50 am
01.10.2021	Friday	Biology	Part A-Objective portion: 8:40 am to 9:10 am Part B-Subjective portion: 09:40 am to 10:50 am
04.10.2021	Monday	Maths	Part A-Objective portion: 8:40 am to 9:20 am Part B-Subjective portion: 09:50 am to 11:00 am
05.10.2021	Tuesday	Geography	Part A-Objective portion: 8:40 am to 9:10 am Part B-Subjective portion: 09:40 am to 10:50 am
06.10.2021	Wednesday	Gujarati	Part A-Objective portion: 8:40 am to 9:20 am Part B-Subjective portion: 09:50 am to 11:00 am
07.10.2021	Thursday	English Language	Part A-Objective portion: 8:40 am to 9:20 am Part B-Subjective portion: 09:50 am to 11:00 am

**#Note:** kindly find attached the detailed guidelines(Annexure) on the online examination. Requesting students and parents to go through and adhere to the same.

We wish our students all the best for the exam.

Best regards,



Sutapa Mishra  
Principal  
Redbricks School

**Annexure:**

**Guidelines for online examination:**

- 1) The students are expected to join their respective classes by 8:30 am(using class meeting id). They will be given 5 min to settle down.
- 2) For part B, 10 min reading time will be given to the students.
- 3) The students are expected to be ready with all the requisites-stationary and water bottles.
- 4) The camera should be placed in such a manner that the upper half of the body is clearly visible throughout the examination time.
- 5) The Microphone should be on mute mode but whenever required, it can be unmuted.
- 6) Please make sure that no phones are around the child during the exams, they can access it only during the time of uploading the answer sheet with invigilator's permission.
- 7) In case of any technical challenge, the parents are requested to reach to the counsellor on the following numbers immediately.
  - a) +91 9099900080
  - b) +91 9979500003
- 8) If a student joins late but within 5 min of writing time he/she will not be given any extra time. The question paper needs to be completed within the allotted time only.
- 9) The students will not be allowed to enter the room after 5 min of the writing time. The parents need to reach out to the counselor immediately in such a case. In case there is no communication from parents till 30 min he/she will be marked absent.
- 10) The video should be kept on during the entire exam. In case the video is off due to any reason the invigilator will try to connect the child via chat/cold calling, in case the child does not respond to any of these the child will be sent to the waiting room within 10 min. The answer script will not be accepted in such a case.
- 11) While submitting the answer scripts, ensuring that the correct and complete answer script is submitted.
- 12) Students will be given 10 min time to convert the answer script into pdf and submit it at the end. After this time there will be no submission accepted by the subject teachers.
- 13) The students are expected to show academic honesty and not indulge in cheating or copying. In case any academic dishonesty is observed while writing the online exams, the student will be called for a physical on campus re-assessment to ensure correct evaluation of his/her level of learning and readiness for the next Class.