

Circular for Parents

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To: All Parents (Class 1-Satellite, Class 1 to Class 10- Santej)

From: The Principal

Subject: Remote Learning Updates for Academic Year 2021-22

Dear Parents,

Greetings! As we prepare for the Academic Year 2021-22 through the remote learning model, we are very excited to welcome back our students. Though it will be a virtual welcome, it will have the same passion and warmth for our dear students.

Throughout the last academic year, we have reviewed our remote learning policies and processes and welcomed your suggestions and feedback. Based on internal deliberations at the end of the year, we have planned certain improvements in the remote learning model. The **Appendix** of this circular has outlined a summary of improvements planned for remote learning this year. We will further continue to improvise our approach as we go along in this academic year.

For a more holistic overview, we would like to share with you the below documents (open by clicking on the documents):

[Parent and Student handbook for Remote Learning](#)

[Parent-School Communication Policy during Remote Learning](#)

It is extremely important for parents to review these documents and abide by the communication protocols, to ensure a smooth partnership with the school throughout the remote learning process. You may share your further questions (if any) in this regard with the front desk counselor.

Based on our experience of the Academic Year 2020-21, we would like to reiterate some important protocols from the [Parent-School Communication Policy](#):

Parents **should not**:

- use student office hours (unless intimated to do so)
- send emails to teachers directly.
- directly contact teachers or other school staff on their mobile numbers.
- send messages to teachers regarding any trainings/workshops or general COVID related messages.

Looking forward to having another exciting learning journey with you.

Yours Sincerely,



Mrs. Sutapa Mishra
Principal
Redbricks School

Appendix: A Summary of Improvements Planned For Remote Learning (2021-22)

1. Initiatives for core subjects:

- o We have increased the number of sync sessions for certain **core subjects** across all classes. These changes have been based on the feedback from all stakeholders and thoughtfully planned so as to balance the increased sync session needs with age-appropriate screen time.
- o **Office hours** will be used more actively for reinforcing important concepts, developing skills such as reading, experimentation, higher order thinking, etc. These would also be used more actively for remediation purposes by inviting students who need more individualized guidance.
- o Teachers will also attempt to use more **interactive and engaging pedagogy** (especially in senior school classes) and provide more **timely feedback** on student work.
- o Teachers across subjects will also attempt to share the **student workbooks/learning materials** at/around the same time and with atleast few days in advance before a theme/unit start.
- o Teachers will also try to evenly spread the **async assignment/homework load**, especially during the period of performance tasks or tests.
- o **Assessment schedule** is being planned more thoughtfully to ensure enough gap between subsequent tests/exams. Non-graded quiz format will continue for younger grades, to help them transition to graded tests in a smoother manner. More details on assessment will be shared separately.

2. Initiatives for holistic development:

- o Across classes, we have incorporated an additional **Assembly time** and the **Homeroom time** duration has been increased to include more interactive activities.
- o We are planning to incorporate **House activities** within the Community building time on Saturdays.
- o **Sports session** has been incorporated in the morning schedule for Class 7 and Class 8, and primary school will also continue to have one sports session during the morning schedule.
- o Many exciting activities and projects are being planned under **student exposure, co-curricular and extra-curricular program**, and we will also attempt to incorporate **virtual student work exhibitions**.
- o Given the importance of student well-being and motivation, we are planning a fresh focus on **socio-emotional learning (SEL) and development** of our students through various SEL initiatives for students, parents and teachers.

3. Sync session timings:

- o **Class 1 to Class 6-** We have revised the session timings to minimize the break timings between sessions. Their sessions will now end at 12:45 pm instead of 1:15 pm.
- o **Class 7 to Class 10-** Each session has been made of a uniform length (50 mins + 5 mins buffer), break timings have been revised, and now their sessions will end at 1:00 pm instead of 1:30 pm.
- o **Office hours (all classes)-** These have been shifted earlier by 30 mins and will start at 1:30 pm.

4. Parent – Teacher Communication:

- o The ***PTM schedule*** is being revised to include more opportunities for individualized interactions with teachers and more parent workshops/education opportunities.
- o Teachers will attempt to closely follow the ***protocols*** outlined in the parent-school communication policy to balance the quantity and timing of communication for students and parents.
- o We are also exploring other tools such as an **ERP APP for Parents**, for a smoother communication process with the teacher and the school.