

CIRCULAR FOR PARENTS

Ref No- Cir/RBS-KG/2020-21 /No. 1

Date- 06/06/20

To: All Parents (Jr Kg, Sr Kg and Class 1 Satellite)

From: The Director

Subject: Redbricks Satellite Fee Structure for the Academic Year 2020-21 (Jr Kg, Sr Kg, Class 1 Satellite)

Dear Parents,

We hope that you and your families are doing well and that our students are making the most of their well-deserved summer break, while taking all necessary precautions to stay safe and healthy during the pandemic.

The COVID-19 situation is one that none of us could foresee coming. We as educators and parents, as well as our students, faced many challenges as we adapted to the necessity of delivering learning online, due to the sudden closure of schools across the country. We are grateful to all of you for your support and cooperation during this challenging phase.

The current situation is likely to continue impacting the way we work, study and live for a while. But nothing should keep our children from learning and growing. Our team has been preparing for the "new normal" in education, including greater adaptation to online learning, without compromising on the experiential philosophy of teaching-learning that we follow. Later in the year, when classes start physically, we will continue to give utmost priority to the safety and wellbeing of our students, team members and parent community with measures including social distancing, health checks and sanitization and more.

We are happy to share with you that we expect to start the new Academic Year 2020-21 on on 15th June (For Class 9 and Class 10 students) and 22nd June (For Pre-school to Class 8 students). The front office and administrative offices at both campuses are already functional, and the academic team is working hard to design a meaningful remote learning program.

Since it will be some time before students start coming to school physically, we are planning a remote learning model which will help our children to acquire critical understandings and skills, while balancing their socio-emotional needs. We also recognize that learning from home is going to be a challenge not only for our students, but also our parents. So we are trying our best to make the system balanced and feasible for all stakeholders.

We thank our students and parents for sharing their initial thoughts through the 'remote learning survey' conducted recently. We were overwhelmed to receive so many 'trusting' comments from our parent group in the survey. It gives us motivation and joy to see the support of our parent community. After remote learning starts, we will continue to seek feedback from our students and parents to fine tune the remote learning processes as we move along. Before we start with remote learning again in June, we will also orient student and parent community on the processes related to the same.

As part of our preparations to begin the new school year, we have also finalized the fee structure for the Academic Year 2020-21. Our application for finalization of fees has been sent to the FRC, and we



are awaiting their response on the same. However, based on the feedback received from the FRC during ongoing discussions, certain changes are required to be made in the fee structure, which include a component of 'Additional Service Package'. We have implemented and made all necessary adjustments regarding the same. The school has planned a standard increase in fees to meet increase in expenses, however keeping in mind the situation caused by the COVID pandemic, we have decided to give a waiver on most of the amount of increase for the current year. Details regarding this are in the attached fee structure sheet.

We request all parents to ensure that the applicable 1st installment of fees is paid to the school by 15th June 2020 (Monday) in order to enable us to continue with smooth operations. An extension until 15th July will be given to all parents without charging late fee payment due to the COVID 19 situation. Parents who require further extension (beyond 15th July 2020) in fee payment due to difficulties caused in the current circumstances, can put in a special request for the same.

In case of payment by cheque, the same may be handed over to the counselor at our Satellite campus. You may also choose to transfer the applicable fees to the school online as per the following details:

Account Name- Redbricks Education Foundation

Account No- 3727215647

Branch- Lal Darwaja, Ahmedabad

IFSC Code- CBIN0280546

Thank you once again for your support. Stay Strong. Stay Safe.

Yours Sincerely,

For Redbricks Education Foundation



Rajkumar Joshi
Director

Attachment: Redbricks Satellite Fee Structure Academic Year 2020-21

Redbricks Santej Fee Structure Academic Year 2020-21

ACADEMIC YEAR 2020-21

FEE STRUCTURE AND IMPORTANT DETAILS FOR PARENTS

ANNUAL FEES:

Class	Annual Education Fees	Additional Service Package		Total Fees
		Life Skills Development Charges	Meal Charges	
Jr. KG/Sr. KG	Rs. 74,300/-	Rs. 5,500/-	Rs. 4,700/-	Rs. 84,500/-
Class 1	Rs. 74,300/-	Rs. 6,900/-	Rs. 8,000/-	Rs. 89,200/-

Note:

- The 'Additional Service Package' is an optional component of the Fee structure. However, it is advised that this package should be opted for the wholesome growth and development of the child.
- For Year 2020-21, a waiver is being given on the Total fees payable keeping in view the prevailing COVID-19 situation. The waiver amount is as below:
 - Rs. 10,400/- waiver is being given on the Total fees payable for Jr. KG/Sr. KG
 - Rs. 6,125/- waiver is being given on the Total fees payable for Class 1 Satellite
 This is being reflected in the installments to be paid, in the forthcoming description.

The Annual Education Fees Includes The Following :

Academic Program and School Essentials	Academic Program with related resources, Common Stationery and School Facilities
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The Life Skills Development Charges Include The Following :

Co-Curricular Activities	Physical Development/Sports & Games, Creative Development/Visual and Performing Arts, Exposure Activities such as field trips, visiting experts, student work exhibitions, etc.
Extra-Curricular Activities	Self- enrichment Program and Talent Development Program- Interest Centers (for Class 1)
Whole School Activities and Events	Events and Celebrations

The Annual Fees Do Not Include the following for Jr KG, Sr KG and Class 1:

- Uniform, Shoes, Bag
- Transportation Fees and External Competition/Examination Fees
- Photos, Videos, Costume rentals for events, Overnight trips/camps are not included in the fee structure.

The Annual Fees Do Not Include the following For Class 1:

- Almanac, Notebooks and Textbooks, Portfolio Folder
- Personal Stationery

Redbricks School, Satellite does not provide its own transportation services. We can, however, assist parents in making transport arrangements for their children by providing contact information of the transport providers. Please note that the school does not provide any school attendant in the transport provided by external vendors for Class 1- Satellite.

WE DO NOT CHARGE ANY DONATION OR CAPITATION FEE

ANNUAL FEES PAYMENT SCHEDULE:

The Annual Fees are payable in three installments. In addition to the first installment at the time of admission, Post Dated Cheques (PDC) for the remaining two installments must also be deposited.

For students who are moving to the higher class within Redbricks, the first installment will need to be paid by **15th June, 2020** along with PDCs for the remaining two installments.

Payment Schedule	Cheques to be dated as		Jr. KG/Sr. KG	Class 1
1st Installment	At the time of Admission (New Students)	On or before 15th June 2020 (Old Students)	Rs. 24700/-	Rs. 27690/-
2 nd Installment (PDC along with the 1 st installment)	7th September 2020		Rs. 24700/-	Rs. 27690/-
3 rd Installment (PDC along with the 1 st installment)	6th January 2021		Rs. 24700/-	Rs. 27690/-

Note:

- The fee waiver has been applied on the total fees payable for 2020-21 in the above payment schedule.
- Payment of fees can be done through cheque drawn in favour of "Redbricks Education Foundation" OR through online transfer using the following bank details

Account Name: Redbricks Education Foundation | Account No.: 3727215647 | Bank: Central Bank of India |

Branch: Lal Darwaja | IFSC Code: CBIN0280546

Parents doing online transfer should mention name of child and class in remarks and share a screenshot of the transaction with the counsellors, to enable issue of payment receipt.

- Fees once paid are neither refundable nor transferable under any circumstances.
- Administrative charges for bounced cheque will be Rs. 500/- per instance.
- For lump sum payment, the entire total annual fees will have to be paid together on or before 15th June, 2020.
- Late fee payment will attract a fine of Rs. 50/- per day. Payment delay beyond the deadline may also result in cancellation of admission and seats may be allocated to new admissions. An extension until 15th July will be given to all parents without charging late fee payment or cancelling admission due to the COVID-19 situation. Parents who require further extension (beyond 15th July 2020) in fee payment due to difficulties caused in the current circumstances, can put in a special request for the same.
- For any admission withdrawal while the academic year is in progress, the parents will be required to-
 - Submit a withdrawal application one month in advance to the principal, and
 - Pay the full fees until the end of the respective installment period.
 - All the remaining dues have to be settled before the withdrawal can be processed.
- If a child does not attend school for 3 months or more without any leave notification or any withdrawal application, then the admission will be deemed as cancelled. No Refund of fees will be provided thereafter.

D) IMPREST CHARGES :

Class	Amount
Class 1	Rs. 3,600/-

- Imprest deposit is collected from the students at the beginning of every academic year along with fees.
- The objective is to avoid cash transaction between student and school for various activities conducted in the entire academic year. This process has been introduced keeping in mind parents' convenience.
- The charges collected by the school are at actual cost of materials/activities provided (without additional mark-up).
- Imprest charges are to be paid in a single installment. They are to be paid at the time of admission (for new admissions and for Senior KG moving to Class 1) / and at the start of the academic year for old parents (Class 2 onwards - as per their previous year's imprest account balance statement.)
- In case of any shortfall during the year, school may ask for more imprest deposit as per the requirement.

Imprest Deposit covers the following expenses:

- Almanac, customized notebooks, English literature books and stickers provided by the school (compulsory).
- Entry Charges for some field visits (optional but highly recommended).
- Library charges for late deposit or lost/damaged book, Late Fees on account of delayed deposit of Annual Education Fees,

- recovery of any damages (compulsory).
- Charges for expenses incurred in participation towards Inter-school activities (optional).
- Annual Day / other Major Event Costume Rental expenses (compulsory, unless not participating).
- Competitive Exam & Material charges for ASSET (compulsory for Class 5 onwards),
- Olympiads (optional), SpellBee (optional), etc.
- Yearly Health and Medical Checkup from external doctors (compulsory)
- Student Newspaper/Magazine subscription (optional)
- Photo and Video CD/DVD for Annual Day (optional)
- Special material costs for any special Co-curricular or Extra-curricular Projects

Charges would be incurred on account of activities and will be deducted from the respective imprest deposit amount of the student with prior consent (for optional activities)/ information (for compulsory activities) to the parents.

At the end of an academic session, remaining balance (if any) will be carried forward to the next year's imprest account. An account statement will be shared with parents at the end of the academic year. Parents will need to pay only the differential amount (as per their imprest account balance) at the start of the new academic year latest by 30th June.

Note: Overnight Camp Expenses will be collected separately every year due to its nature and variable cost.

ADMISSION PROCEDURE

- Parents can obtain the Admission Form from the Counselor.
 - An information session on the school program will be held for the parents, by an academic member, upon request.
 - An interaction of the child and the parents with the principal/admissions committee is required. The child will be required to complete an aptitude worksheet to gauge the child's current ability.
 - The counselor will revert with a confirmation call within few days of the principal/admissions committee interaction.
- If the seats are full, then the admission will be waitlisted and parents will be intimated about the decision as and when the vacancy arises on the list.
- Parents will be required to submit necessary documents and pay fees within 7 days of the above confirmation to process the admission.

Age criterion:

The age of the child to be eligible for admission should be at least as below, by 31st December, 2019.

Class	Age
Jr. KG.	3 years
Sr. KG.	4 years
Class 1	5 years

School Timings:

Class	Batch	
	Monday to Friday	Saturdays
Jr. KG.	08:30 am – 12:30 pm	All Saturdays are off for the children
Sr. KG.	08:30 am – 12:30 pm	
Class 1 (Satellite)	08:30 am – 01:55 pm	08:30 am to 12:30 pm (1 st , 3 rd & 5 th Saturdays) (2 nd & 4 th Saturdays are off for Class 1 except when declared working for academic reasons)

REDBRICKS SCHOOL, SATELLITE – CLASS 1

- The class size of Class 1-Satellite will be up to 24 students per class and up to two sections will be functional. However, a minimum of 15 students will be required to start Class 1 at Satellite campus every year.
- At the same time, two sections of Class 1 will also be operating at Santej Campus. The maximum class size of Class 1-Santej will be up to 28 students.
- The academic program and all major aspects will remain the same at Redbricks School Satellite campus and Redbricks School Santej campus. However, there might be some variations in the co-curricular program offered due to infrastructural/faculty variations.
- Transportation facility is not provided at Redbricks School- Satellite campus. Students can avail the services of van vendors or use personal transport. Please note that the school does not provide any school attendant in the transport provided by external vendors for Class 1- Satellite.

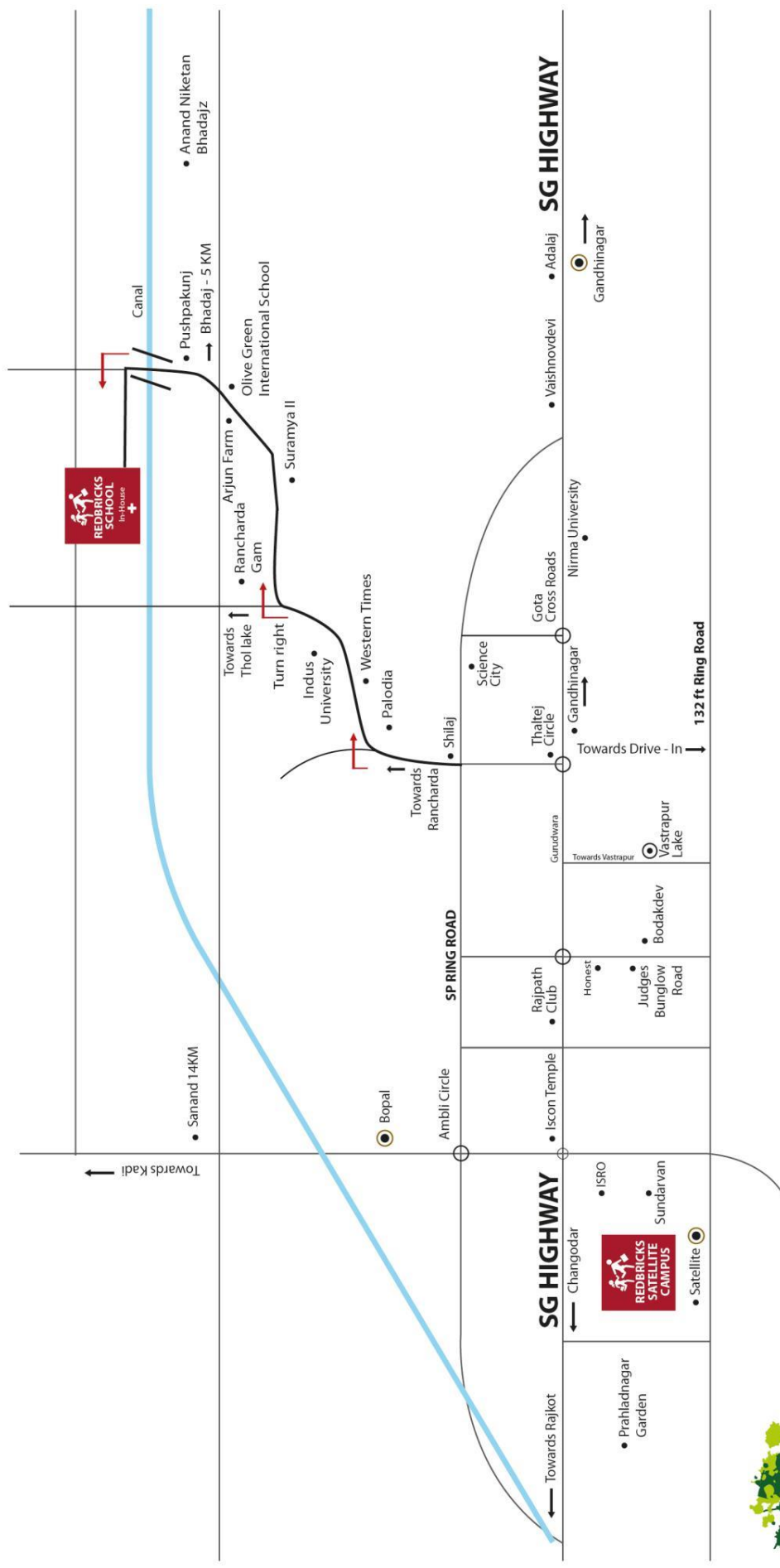
- The Principal of Redbricks School - Satellite will overlook the operational functioning of the Class 1 at Satellite campus with guidance from the primary school Principal- Santej. The first point of contact (after teachers) for parents will be the Principal of Redbricks School - Satellite and second point will be the primary school Principal- Santej.

A Note For All Parents – Junior KG To Class 1

- Parents of students enrolled in Sr. KG/Class 1 Satellite for Academic Year 2020-21 will need to apply for admission to Class 1/Class 2 Santej for Academic Year 2021-22. Therefore, parents must also read and understand the Fee structure and Important Details sheet of Class 1 to Class 12 Santej for an overall understanding of the program and offering. At the time of transfer to Santej campus, parents will need to pay the one-time admission fees of the 'Class of Entry' at Santej (Class 1/Class 2) as existing at that time.

SANTEJ CAMPUS ROAD MAP

Contact : Santej - +91 9099900080, Satellite - +91 9979500003



REDBRICKS
EDUCATION
FOUNDATION
SHIKSHA • SAADHANA • SWARA

Address: Redbricks School, Plot No 1385 and 1386, Near Arjun Farm, Shilaj- Rancharda Road.