

CIRCULAR FOR PARENTS

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Date: 12/07/19

To: All Parents (Class 1-Satellite and Class 1 to Class 12-Santej)

From: The Director

Subject: Leadership change updates

Dear Parents,

Greetings! With the re-opening of the school for a new academic year, we are delighted to share with you about some enhancements to the structure of our school leadership team.

Dr. Ankita Sharma has joined Redbricks School in the month of April as **Head-Academics (Primary School – Class 1 to Class 6)**. We welcome her to the Redbricks family.

- Dr. Ankita Sharma brings with her a rich experience of over 10 years in the field of education and not-for-profit project management. She has worked with National and International Organizations and possesses Ph.D in Human Development and Family Studies from the M.S. University, Baroda. In the past, she has also worked as a consultant with Redbricks pre-school and teacher training institute. With her rich management experience in social institutions and her academic training, we are sure that she will be able to bring a fresh perspective and effectiveness in Redbricks School.
- Dr. Sharma will be in charge of *management of Academic processes* in primary school (Class 1 to Class 6). This includes *curriculum development, teaching learning, assessment as well as teacher and student development*. Henceforth, primary school parents are requested to direct their major academic queries to Dr. Ankita Sharma, instead of Mrs. Sutapa Mishra. For the initial few months, Mrs. Mishra will be involved in these discussions to ensure a smooth transition.

Dr. Ritu Jain, who has served as a school coordinator since the last 4 years, has now been promoted to the position of a **Vice-Principal**. We wish her all the best in her new role.

- Dr. Ritu Jain will be in charge of various *Academic support, Administrative and Parent partnership processes*. Henceforth, parents of all classes are requested to direct their major *non-academic queries* to Dr. Ritu Jain, instead of Mrs. Sutapa Mishra. These may include areas such as *Transport, Food, Health and Hygiene, Safety and Security, Facilities, Fees and Withdrawal, Parent Communication*.

Mrs. Sutapa Mishra, the current **Principal of Senior School (CISCE Program)** will also continue to function as the **acting principal of Primary School** until further updates.

- Mrs. Sutapa Mishra will be in charge of the *Academic functioning of Senior School* as well as *Administrative functioning* of the Whole school. She will lend her support to the *Academic functioning of Primary School*, on need basis. Parents may contact her only when their major issues related to primary school academics/ non-academic areas are not resolved satisfactorily by the team despite repeated dialogues and attempts. Senior school parents may continue to contact her for academic issues.

Thanking you for your continued support and cooperation.

With Warm Regards,


Rajkumar Joshi

Director

Redbricks Education Foundation