

Ref No- Cir/RBS/2015-16/No.44

Date-02/12/15

To: Parents (Class 5 to Class 8)

From: The Principal

Subject: Circular regarding English Workshop

Dear Parents,

Greetings!!

This is to inform you that an " **EnglishWorkshop** " is going to be held on **12th December 2015, Saturday**, at **Redbricks Junior, Satellite campus** from **9.30 am to 11.00 am**.It is compulsory for one of the parent to attend the workshop. In case, you are unable to attend, kindly take prior permission from the Principal through the School Counselor (9099900080) in this regard.

The workshop will be conducted by our English Language Consultant, Mrs.Rupa Shah.

Kindly send your confirmation latest by 7th December 2015 , Monday.

Thanking You,

With Warm Regards,

Mrs.Sutapa Mishra
The Principal
Redbricks School

CONFIRMATION SLIP

Please submit your confirmation for the workshop to the class teacher/school counselor latest by 7th December 2015 , Monday.

Name of the Parent: _____

Child's Name: _____

Class: _____

No of people attending (please tick): **one parent** **both the parents**

Parent's Signature: _____ Date: _____