

**Ref No- Cir/RBS/2015-16/No.33**

**Date-06/10/15**

**To: Parents (Class 1 and Class 2)**

**From: The Principal**

**Subject: Circular regarding English Workshop**

**Dear Parents,**

Greetings!!

This is to inform you that an " **EnglishWorkshop** " is going to be held on **10<sup>th</sup> October 2015, Saturday**, at Redbricks Junior, Satellite campus. The workshop will be conducted in following two slots. It is compulsory for one of the parent to attend the workshop. In case, you are unable to attend, kindly take prior permission from the Principal through the School Counselor (9099900080) in this regard.

- 9.00 am to 10.15 am – For Class 1 parents
- 10.30 am to 11.45 am – For Class 2 parents

The workshop will be conducted by our English Language Consultant, Mrs.Rupa Shah.

Kindly send your confirmation latest by 8<sup>th</sup> October 2015, Thursday.

Thanking You,

**With Warm Regards,**

*Dr.Gargi Singh*

**The Principal**

**Redbricks Primary School**

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**CONFIRMATION SLIP**

Please submit your confirmation for the workshop to the class teacher/school counselor latest by 8<sup>th</sup> October 2015, Thursday.

Name of the Parent: \_\_\_\_\_

Child's Name: \_\_\_\_\_

Class: \_\_\_\_\_

No of people attending (please tick):  **one parent**  **both the parents**

Parent's Signature: \_\_\_\_\_ Date: \_\_\_\_\_