

Ref No- Cir/RBS/2019-20/No.98 **To:** All Parents (Class 1 to Class 3) **From:** The Principal **Subject:** Focused Group Discussion Date: 25.02.2020

Dear Parents,

Greetings of the day!

This circular is to inform you of an improvement initiative which we are bringing in focus at RBS.

The socio-emotional well being of our students is of crucial importance to us. We recognize its impact on students' academic achievement as well as their overall development. Therefore, this year we are bringing a special focus on improving the socio-emotional culture and climate at the school. A core team has been formed at the school from the academic staff who is working on this project.

In this context, we have started with a 'needs-analysis project' where we are identifying the feelings and needs of all stakeholders – students, teachers and parents. We have already conducted surveys, interviews and focused group discussions with students and teachers in this regard. We would now also like to involve parents in this process.

We will be shortly sharing a parent survey form to understand the views of the entire parent group. We would also be inviting selected parents for a focused group discussion with the SEL project consultant and the school Counselor.

The parents for the group discussion have been selected keeping in mind diversity of their backgrounds and representing various age groups of students.

We hope that we will get maximum parent co-operation for this project, which will enable us to create a better school environment for the socio-emotional well being of our students.

With regards,

Antapa blish

Mrs. Sutapa Mishra Redbricks School The Principal

Invitation for the focused group discussion and Intent form

Dear Mr./Mrs._____

In context to the above circular, you are selected and invited for the focused group discussion to share your views.

It will be held on Saturday 29th February 2020 at the Redbricks Satellite campus at 3:00 pm.

This discussion is expected to last for about (maximum) 1.5 hours.

CONFIRMATION SLIP

Kindly confirm your availability for the same by submitting this intent form.

YES, I will be able to attend the session

NO, I will not be able to attend the session

Please do note that only a few parents will be a part of this discussion, hence please give your confirmation latest by ______. Also note that only one parent (father/mother) - whoever is selected - has to attend the session.

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Date: 25.02.2020

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Mrs. Sutapa Mishra Redbricks School The Principal